

## FIRM PROFILE



# **MUSTAFA & CO**

## **Chartered Accountants**

### **Partners:**

***CA. Mohammed Lakkadsha [ B.Com, F.C.A, DISA( ICAI ) ]***

***CA. Mustafa Hussain [ B.Com , F.C.A, A.C.M.A(U.K ) ]***

### **OFFICES :**

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Firm PAN : AAJFM0182C

Service Tax Code : AAJFM0182CST001

### **Partners Cell:**

**CA. Mohammed Lakkadsha - 94228-35931 / 9422145935**

**CA. Mustafa Hussain - 99202-97128**

[The profile provides brief details of the services provided, the professional profile of the key personnel and the firm's client list. This is a confidential document and has been given to you at your request. It is meant for your personal use only and should not be circulated. ]

## About Us :

Established in 2003 registered with ICAI vide Reg No. 123923W , **Mustafa & Co. a firm** of Chartered Accountants, carry the legacy of vast experience and varied exposure in the industry. We strive for best practices and believe in delivery the quality to our clients. Our sincere efforts have earned us strong reputation and goodwill amongst the various business houses both domestics and multinationals. Evolving with the growing technology, our methodologies are customized to meet client requirements and our conducts ensure that client satisfaction remains our asset.

### Firm Experience Overall: 26 Years

- Both the partners Completed three years article ship as required under ICAI regulation with reputed firms.
- **Both the partners of firm qualified as Chartered Accountant in May 1999 in very first attempt. Both the partners have distinction of being rank holder in C.A Exams.**
- Both the partners have to their credits deliberation on various national and international forums on matters relating to Direct & Indirect taxes.
- The Firm is having trained staff of Article Clerks and Skilled Staff. The firm believes in continuous professional education of its employees to deliver quality services .The firm is having culture of weekly orientation programs of staff in various areas of practice.

### OUR CONDUCT

- We strive to maintain high standards of ethics and Independence as required under code of professional conduct while discharging our duties.
- Continuous professional up gradation through Structured and Unstructured CPE Programs.

## MISSION & VISION:

- To obtain the best knowledge possible and to transfer this knowledge clearly and concisely to all of our clients based on their unique needs.
- To make all our services affordable, accessible and be source of value addition to clients.
- To engage and interact with others who are actively involved in the field of Accountancy, Auditing, Taxation, management consultancy so that Our expertise remains current.
- To remain focused on those areas that translate into higher values and to stay away from untested and popular fads that fail to deliver in creating value.

## **PRACTICE AREAS:**

- ✓ **Audits**
- ✓ **Direct & Indirect tax consultancy**
- ✓ **Management consultancy**
- ✓ **Company Law matters**
- ✓ **Business Process outsourcing**

## **OUR EXPERTISE:**

### **I. BUSINESS ADVISORY AND TRANSACTION SERVICES**

Render business advisory and transaction services to medium and small size corporate and business groups. Planning and Incorporations of various types of entity e.g. Firms, companies, trust, societies, Joint ventures (AOP) etc.

### **II. AUDITS**

Conduct Information systems audits, operations audits, management audits, internal audits, and special purpose audits. The approach followed for these assignments is geared to improvement in operating efficiency, cost effectiveness and management control. The firm also undertakes statutory audits (Governments/Local Authorities/Banks/company/Societies/trust), tax audits, and MVAT Audits. One of Key Partner **CA.Mohammed Lakkadsha** Partner of Firm is qualified **DISA(ICAI)** specializes in Information System Audits and other key partner **CA.Mustafa Hussain** is Qualified **ACMA(UK)** and specialize in Management Audits & Business Negotiations . Beside firm has carried out special purpose IS Audit namely Data Migration Audit of Banks.

### **III. DUE DILIGENCE**

Carry out buyer and seller financial due diligence for supporting investment propositions.

### **IV. NEGOTIATIONS**

Negotiations on behalf of the clients for real estate deals, debt recoveries, settlement of dues, exports and mergers and acquisitions.

### **V. RBI, FIPB, AND SIA CLEARANCES**

Applying and obtaining RBI, FIPB and SIA approvals for foreign investments.

**VI. DIRECT TAXES- INCOME TAX**

- Tax planning and structuring of deals for joint ventures, foreign collaborations and acquisitions and mergers.
- Reviewing clients tax affairs and advising on tax planning for companies, firms, HUF's, trusts and Individuals.
- Counseling on specific tax problems.
- Preparation of returns and appeals under the direct tax laws and appearing before the assessing officer and the CIT (Appeals), Income tax Tribunals (ITAT).
- E-Filing of TDS/ Income tax returns .
- Transfer pricing & International Taxation Matters.

**VII. INDIRECT TAXES – SERVICE TAX/EXCISE / MVAT**

- E-filing of Returns
- Counseling on specific tax problems.
- Registration, Preparation of returns and appeals under the service tax laws and Maharashtra Value Added Tax and representation before Adjudicating Authorities, Appellate and CESAT.
- Reviewing clients tax affairs and advising on tax planning.

**VIII. COMPANY LAW MATTERS**

Providing assistance for formation and liquidation of companies, guidance on procedures like filing of various periodical statements/returns and counseling and representation in respect of company law matters.

**VIII. MANAGEMENT ACCOUNTING AND FINANCIAL CONSULTANCY****▪ Diagnostic Studies**

Conducting profit improvement and rehabilitation studies.

**▪ Financial Analysis**

Collection, analysis and interpretation of financial data for business decisions.

**▪ Budgetary Controls and Management Accounting**

Ascertaining the requirements and devising management information system (MIS) including budgets, estimates, relevant cost information, variance analysis and other periodical reports. CA. Mustafa Hussain Partner of Firm is Qualified ACMA ( Chartered Management Accountant ) from UK and specializes in Management accounting practices.

- **Accounting Systems**

Setting up of computerized accounting systems. Providing assistance in designing special purpose ERP's.

- **Project Finance & Project management Services**

- Capital structuring, preparation of project reports and providing assistance in obtaining finance for term and working capital requirements from financial institutions and banks.
- Conducting Technical and market feasibility study for new project and helping the clients in team building for the effective projects implementations.

- **NRI Investment**

Evaluate alternate investment proposals for Non Resident Indian clients in accordance with the prevalent rules and regulations.

- **Inventory Management**

Carrying out physical inventory checks and inventory analysis in terms of discrepancies, valuation, movement and condition of the materials.

**IX. KNOWLEDGE /BUSINESS PROCESS OUTSOURCING :**

- Electronic Filling of Tax returns and ROC compliances.
- Implementation & customization of package software's for various business needs.
- Accounting out processing for US based Companies.
- Online advisory services.

**X. CERTIFICATIONS**

- Certifications required under various laws.

**XI. CORPORATE TRAININGS :**

- Providing customized training to employees of organization and providing orientation in matters of Direct Taxes, Indirect taxes & information System management.
- Value addition to existing clients by organizing interactive workshop and seminars to provide continuous education to employee on latest development in various tax laws from the perspective of client's organization.

## OUR VALUED CLIENTS:

We cater our services to small, medium and large Corporate, firms, trust, Individuals, Government Organizations, banks, NGO's etc. Our client includes entrepreneurs, Private companies, accountants etc. A indicative list is as follows.

1. Repe India Limited
2. Chandrapur Thermal Power Station a unit of Maharashtra Electricity Generation Co.Ltd
3. Chandrapur & Gadchiroli Circles of Maharashtra Electricity Distribution Co.Ltd.
4. Western Coal Fields ltd.
5. Wainganga ksteriya Gramin Bank ( Regional Rural Bank)
6. Wainganga Krishna Gramin Bank, Solapur ( RRB)
7. State Bank of India
8. Bank of India
9. IDBI Bank
10. Bank of Maharashtra
11. Oriental Bank of Commerce
12. HVDC Projects
13. Ultratech Cements limited
14. Maratha Cements( Gujarat Ambuja Limited)
15. Mustafa Marketing Private limited
16. Karmanyu Software's Private Limited.
17. Gaurav Heavy Engineering (I) Private Limited.
18. Maharashtra Electros melt Limited
19. Vardhman Knowledge Foundation U/s 25
20. Swarnleela International School ( CBSE Pattern )
21. Forest Development Corporation of Maharashtra Ltd.
22. Mustafa Builders & Developers.
23. Kumar Group of companies- Kumar Properties
24. Semco Electric Pvt Ltd(SEMCO)
25. Filtra Technopark Ltd
26. Carraro India Ltd
27. Sunpra Energy and engineering Pvt Ltd.
- 28. Etc..**

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## CURRICULUM VITAE OF KEY PERSONNEL:

**Partner : CA. Mohammed Lakkadsha**

### **Education :**

- ✓ **F.C.A :** *Institute of Chartered Accountants of India.*  
(**Ranked 48th in all India Merit List in CA Intermediate examination**)
- ✓ **DISA ( ICAI ) :** *Information System Auditor from ICAI , New- Delhi.*
- ✓ **C.M.A ( U.K) ( III<sup>rd</sup> Satge ) :** *Chartered Institute of Management Accountants United kingdom.*
- ✓ **B. Com. :** Nagpur University

### **Career :**

- ✓ **Since April -2003 : Full Time Managing Partner** of *Mustafa & Co., Chartered Accountants*
- ✓ **Since Sep 2005 : Independent Director of** *Mustafa Marketing Pvt.Ltd., Chandrapur*
- ✓ **Mar 2001- Dec 2002 : Managing Partner** *Rathi & Deshpande , Chartered Accountants, Chandrapur*
- ✓ **Oct 1996 – Sep -1999 :Trainee Article** *Rathi & Rathi , Chartered Accountants, Chandrapur.*

### **Expertise :**

- Preparation of project reports and providing assistance in obtaining finance for term and working capital requirements from banks.
- Tax Audits.
- Information System Audit & Consultancy.
- Providing assistance for formation of companies, guidance on procedures like filing of various periodical statements/returns and counseling and representation in respect of company law matters.
- Reviewing clients tax affairs and advising on tax planning for companies, firms, HUF's, trusts and individuals.
- Preparation of returns under the direct tax laws and attending to assessments.
- Implementation of Financial/Inventory accounting software's & training.
- Wages Audit of Large Public sector Company.
- Statutory /IS /Revenue & Concurrent Audits of branches of Nationalized Banks

- Statutory Audits of Public/Charitable Trust & societies.
- Governments Audits of Implementing Agencies Namely District Rural Development Agencies.
- Providing assistance in Valuation of Assets in mergers & acquisitions.
- Presentation & negotiation of business plans.
- Foreign Trade Consultancy.
- E-filing of Tax Returns.
- Corporate Training through workshops & seminars on Tax matters.

**Partner : CA. Mustafa Hussain**

**Education :**

- ✓ **F.C.A :** *Institute of Chartered Accountants of India.*  
(**Ranked 28 th in all India Merit List and Topped Pune Merit List in CA Final examination**)
- ✓ **A.C.M.A ( U.K):** *Chartered Institute of Management Accountants United kingdom.*
- ✓ **B. Com. :** Pune University

**Career :**

- ✓ **Since April -2008 : Full Time Managing Partner** of *Mustafa & Co., Chartered Accountants*
- ✓ **Aug2005 –Feb 2007: Manager Taxation:** *S.R Batlibio & Co. ( Erst & Young) , Pune.*
- ✓ **Sep 1999-July2005 : Manager Taxation & Audit :** *Prafull Jain & Associates, Pune.*
- ✓ **Aug1996 – July -1999 :Trainee Article** with *L.R.Bhojwani & Associates , Chartered Accountants, Pune.*

**Expertise :**

- Statutory audit, Internal audit, management audit and tax audit.
- Management accounting, financial planning and structuring.
- Tax planning and representation.
- Preparation of project reports for term loan finance.
- Presentation & negotiation of business plans.
- International Taxation